



Job Description Maintenance Crew

Candidates in this position are expected to demonstrate good work ethic, dependability and basic janitorial and maintenance skills. This position demands strength and stamina for heavy lifting and physical labor. This position requires high levels of energy, service-oriented personality, and willingness to interact with clientele of all ages and abilities. Maintenance staff must take pride in their work and have a level of independence to recognize and follow up with ensuring camp grounds facilities are always well maintained and looking at their best.

Pre-requisites

- Minimum 16 years old
- Camp experience or equivalent volunteer/community involvement
- Relevant work experience an asset

Terms of employment

- Report to camp director
- Full time, live on-site, 9 weeks starting late June, starting salary \$ 250.00/week
- Required to participate in pre-camp meetings and training session (dates to be determined)
- One day off per week (24 hours), room and board included.

Responsibilities

1. Primary Job Functions
 - a. General daily cleaning duties around all common areas, restock cleaning materials
 - b. General upkeep and maintenance of the camp
 - c. Garbage/recycling collection and disposal around common areas
 - d. Maintenance of physical grounds - mowing lawn, repairs, painting...
 - e. Assist with maintenance projects
 - f. Follow safety protocols and maintain equipment and tools in good working order
 - g. Assist with equipment/program set up as needed
 - h. Participation and animation during special program events - bonfire, hikes...

1. General Camp Leadership:

At all times you are an ambassador of Camp Kinkora and its values of community service and leadership. We maintain a high standard of expectation that all employees will;

 - a. Be a positive role model to campers, volunteers and staff
 - b. Total presence at all meals and staff meeting
 - c. Stay emotionally and physically healthy for the duration of the contract
 - d. Respect nightly curfew of 12:00 am (exception the eve of your scheduled day off)
 - e. Assist with / participate in all camp events and programs as needed
 - f. Participate in any tasks deemed necessary to the safe and fun functioning of the camp
 - g. Use of cellphones, computers, video players for your personal use, is strictly limited to your free time/breaks and must not be used in the vicinity of campers.

Disclaimer:

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of camp staff. All staff may be required to perform duties outside of their normal responsibilities from time to time, as needed.